

## **PUBLIC AFFAIRS SMALL GRANT REQUESTS**

The U.S. Embassy in Dakar welcomes applications for educational, cultural and development projects led by Senegalese citizens. U.S. citizens may apply in conjunction with Senegalese groups. Projects must help Senegalese better understand the society, culture and values of the United States. Requests are accepted at any time. The Public Affairs Section usually takes 2-3 months to review and make awards. Grants are typically in the range of \$1,000 - \$5,000 USD. While co-sponsor funding is not required, it greatly adds to the likelihood that your project will be selected. Funds are extremely limited, and we generally cannot fund food, entertainment, alcohol or the travel of non-U.S. citizens from the U.S. to Senegal. We do not fund Senegalese travel to the U.S. via this program. We cannot fund building or infrastructure projects. Projects consisting only of a single meeting or brief conference are also discouraged.

Sample project themes include but are not limited to:

- Education and Youth
- Arts and Culture
- Democracy Good Governance
- Civil Society Development
- Women's Empowerment
- Human Rights
- Protection of the Environment

### **Project Guidelines:**

All types of projects will be considered, but a successful grant application will include the following:

1. Need: A clearly defined need that takes into account the input of local people and identifies a target audience. We particularly target marginalized youth and women.
2. Plan: A work plan that includes focused objectives, projected results and a clear timeline.
3. Public Outreach Activities: Projects should have a public teaching/public dialogue or educational component.
4. Evaluation: A monitoring and evaluation plan that includes community feedback.
5. Sustainability: An indication of the long-term impact of the project.
6. Budget: A reasonable budget that follows the guidelines outlined in the Budget Appendix.

### **How to Apply:**

Applications may be submitted at any time; however, they must be received by the U.S. embassy no later than **8 weeks prior** to your proposed project date. Applications must be typed and include purpose, target audience, expected results, project team, summary of activity, timeline, and a detailed budget.

**Send to:** Ms. Codou Fall, Administrative Specialist at [FallCT@state.gov](mailto:FallCT@state.gov) or to:  
U.S. Embassy Dakar (Ave. Jean XXIII – B.P. 49, Dakar, Senegal), Attn: Mme. Codou Fall